



CALIFORNIA

Governor's Committee

**on Employment of
People with Disabilities**

EDUCATION AND EMPLOYMENT SUBCOMMITTEE MEETING

**COMMUNITY COLLEGE
CHANCELLOR'S OFFICE**

**SACRAMENTO, CA
OCTOBER 4, 2006**

MEETING NOTICE

TO: The California Governor's Committee on
Employment of People with Disabilities
and Other Interested Parties

FROM: Janice Emerzian, Chair

SUBJECT: **EDUCATION AND EMPLOYMENT SUBCOMMITTEE
MEETING ANNOUNCEMENT**

**October 4, 2006
10:00 AM – 2:00 PM
California Community Colleges Chancellor's Office
1102 Q St., 4th Floor, Room 4000-01
Sacramento, CA 95814
Contact: Marcia Yamamoto, (916) 654-8055**

(Note: Public Comment time may be limited)

The Employment Development Department is an equal opportunity employer/program and is a partner in this event. Auxiliary aids and services are available upon request to individuals with disabilities. Individuals who require accommodations for their disabilities must contact the California Governor's Committee on Employment of People with Disabilities (Governor's Committee) staff office at (916) 654-8055, or TTY at (916) 654-9820 **at least** seven (7) days prior to the meeting.

PUBLIC COMMENT: In order for the Governor's Committee to provide an opportunity for interested parties to speak at public hearings, public comment may be limited. In accordance with the Bagley-Keene Open Meeting Act, §11125.1, written comments provided to the Governor's Committee must be made available to the public. An opportunity for public comment will be provided following each agenda item.

MEETING AGENDA

EDUCATION AND EMPLOYMENT SUBCOMMITTEE

**October 4, 2006
10:00 AM – 2:00 PM**

The times assigned to agenda items are approximations only. Time of meeting conclusion is approximate; meeting may end earlier subject to completion of agenda items and/or approved motion to adjourn.

- | | | | |
|-------------|-----------------|--|----------------|
| | 10:00 AM | WELCOME AND OPENING REMARKS
<i>Janice Emerzian, Chair</i>
<i>Paul K. Miller, Vice Chair</i> | |
| I. | 10:10 | ACTION ITEM
APPROVAL OF JUNE 29, 2006, MEETING MINUTES
<i>Janice Emerzian</i> | Page 1 |
| II. | 10:20 | INFORMATION ITEM
EXECUTIVE BOARD UPDATE
<i>Janice Emerzian</i> | Page 6 |
| III. | 10:50 | INFORMATION ITEM
ROLE OF CGCEPD VICE CHAIR
<i>Janice Emerzian</i> | Page 7 |
| IV. | 11:00 | INFORMATION ITEM
DISCUSS SUBCOMMITTEE WORK PLAN PROCESS
<i>Marcia Yamamoto/All</i> | Page 8 |
| V. | 11:10 | ACTION ITEM
REVIEW AND DISCUSS DRAFT WORK PLANS
<i>Janice Emerzian</i>
<i>Paul K. Miller/All</i> <ul style="list-style-type: none">• Prioritize and Approve Work Plans | Page 10 |
| | 12:30 PM | BREAK | |

12:50

ACTION ITEM (AGENDA ITEM V CONTINUED)

WORKING LUNCH

REVIEW AND DISCUSS DRAFT WORK PLANS

Janice Emerzian

Paul K. Miller/All

- Prioritize and Approve Work Plans

VI.

1:55

ACTION ITEM

SET NEXT MEETING DATE

Janice Emerzian

Paul Miller

Page 11

2:00

ADJOURN

WELCOME AND OPENING REMARKS

AGENDA ITEM I

DATE: October 4, 2006

☒ **For Action**
☐ For Information

TO: Members, Education and Employment Subcommittee

FROM: Janice Emerzian, Chair

SUBJECT: Approval of Draft Minutes From the June 29, 2006, Education and Employment Subcommittee Meeting

PROPOSED MOTION:

Approve the draft minutes of the June 29, 2006, Education and Employment Subcommittee meeting.

DISCUSSION:

Janice Emerzian, Chair, requests approval of the minutes from the Education and Employment Subcommittee meeting, which took place on June 29, 2006.

ATTACHMENT(S):

Draft Meeting Minutes

DRAFT

MINUTES CALIFORNIA GOVERNOR'S COMMITTEE ON EMPLOYMENT OF PEOPLE WITH DISABILITIES EDUCATION AND EMPLOYMENT SUBCOMMITTEE June 29, 2006

The Education and Employment Subcommittee of the California Governor's Committee on Employment of People with Disabilities held a meeting on Thursday, June 29, 2006, at the Department of Rehabilitation in Sacramento, California. The meeting was called to order by Dr. Paul K. Miller, Vice Chair, at 10:10 a.m. Dr. Miller called roll.

MEMBERS IN ATTENDANCE

Janice Emerzian, Chair	Aiden Ely
Michelle Alford-Williams	Dennis Kelleher
Regina Cademarti (representing CHIP)	David Morris
Donna DeWeerd	Sandra Smith

Members in Attendance via Telephone

Paul Miller, Vice Chair	Gayle Pacheco
Ernest Hamilton	Ann Ruth
Maria Nicolacoudis	

Dr. Eric Glunt of CHIP was also in attendance.

A list of public attendees is available upon request.

WELCOME AND OPENING REMARKS

Dr. Miller welcomed the members to the meeting and reminded them to state their names when speaking because the meeting was being recorded.

I. ACTION ITEM

Subject: APPROVAL OF MAY 16, 2006 MEETING MINUTES

Discussion: The subcommittee members were asked for corrections to the Meeting Minutes Draft dated May 16, 2006. There were no corrections noted.

Motion: The Meeting Minutes were approved and seconded as submitted. The Minutes were unanimously approved.

Public Comment: None

II. INFORMATION ITEM

Subject: OUTREACH TOOLS

Discussion: Comprehensive Strategy Power Point presentation tool. Ms. Jennifer Mitchell, Staff Manager, advised the members that the Comprehensive Strategy had been approved and led a discussion regarding the Comprehensive Strategy Power Point presentation tool developed by staff for the members. She indicated the Power Point presentation is high level, and once approved, talking points would be developed. Discussions focused around:

- The Power Point tool may be used by subcommittee members for presentations at conferences, meetings, etc.
- Mr. Dennis Kelleher's request to include reference to the Federal law requiring a full continuum of options in classrooms in the talking points.
- Ms. Catherine Campisi's suggestion to include the 14 goals on a slide(s).

Status: Ms. Mitchell requested the members to submit their comments regarding the Comprehensive Strategy Power Point presentation tool by e-mail to her by COB July 21. She will incorporate their comments in the presentation and have the updated version ready for the next subcommittee meeting.

Discussion: Comprehensive Strategy Outreach Flyer tool. Ms. Mitchell advised the members since the "outreach message" had not yet been developed, the draft flyer was compiled using the available comprehensive strategy regulatory and legal facts. A discussion ensued and focused on the following:

- There was a consensus among members to have a more appealing flyer by personalizing it more, targeting the intended audience, once that has been determined, and being informative and positive, not prescriptive.
- Ms. Donna DeWeerd indicated she thought the purpose of the flyer was to urge people to take action, tell them what we want from them and why, and how to be engaged in the process. She offered to work on the flyer.
- Mr. Dave Morris suggested having two documents, a "generic" flyer and a brochure about AB 925, and making sure they are in attendee's folders at conferences rather than at a table so it's less likely they will be thrown out.
- There was a short general discussion by members about what 'outreach' meant to each of them.

III. INFORMATION ITEM

Subject: REPORT OUT ON ACTION ITEMS/ACTIVITIES

Discussion: The following were combined in the same discussion:
Identify Best Practices – (assigned: Regina Cademarti, Sandra Smith, Patricia Sieglen-Perry)

Explore Curricula Options – (assigned: Dennis Kelleher, Paul Miller)

- Ms. Regina Cademarti indicated ITOP funding will end 9/30, but would continue to 12/30, so they're looking for funding. CHIP located an opportunity for the Workforce Investment Board to do a grant to "integrate services to better serve the neediest youth."

- Dr. Miller advised there are two new deans in the CSU, and perhaps they will do some lobbying and move improvements forward. We need to influence mindsets in general education classroom teachers and have full inclusion and participation of the disabled where appropriate.
- Ms. Sandra Smith provided an update on their efforts. She contacted the states of NJ and NY regarding 'best practices' and found that the culture of the state vs. the culture of the student was significant on the impact of curriculum 'best practices.'
- Mr. Kelleher indicated he had a CTC curriculum packet he would send to Ms. Emerzian and again stressed the need to have the State Board introduce through regulation the need to have the credentialing process focus on providing complete staff development to all teachers, not just special education teachers.

Identify Partners, Associations, and Coalitions – (assigned: All, including staff)

- During a general discussion, it was noted the subcommittee has taken steps to identify partners, associations and coalitions.
- Steps have been taken to identify and eliminate duplicative efforts, so the subcommittee is not "reinventing the wheel."

Reach out to Media – (assigned: Ernest Hamilton, Donna Barras, Dave Morris)

- Mr. Ernest Hamilton advised he has contacted the Urban League and they are interested in working with the Governor's Committee. He and Ms. Smith are also in the process of trying to get the NAACP on board.
- Mr. Morris suggested using local newspapers for press releases.
- The following may be utilized to implement several of the subcommittee goals: The USC International Treaty focusing on people with disabilities, and potential Com Cast distribution.

One-Stop Career Centers – (assigned: Ernest Hamilton, Gayle Pacheco)

- Mr. Hamilton said his play "Gimp City" is to encourage people to be care providers. He would like to see a training course come from this and is in the process of completing necessary paperwork to provide such training through the One-Stop. He and Ms. Smith are trying to bring the play to Sacramento.
- Ms. Mitchell advised there is hope for a meeting, maybe in September, to coordinate the efforts of all state entities dealing with people with disabilities.
- Ms. Emerzian summarized the information and suggested a subcommittee recommendation could be the policy inclusion of training programs for IHSS and care providers to tie in with CHIIPS and the One-Stops.

Public Comment: None

IV. INFORMATION ITEM

Subject: WORKGROUPS: ACTION ITEMS AND TIMELINES

Discussion: Ms. Emerzian led a discussion on how the subcommittee will focus in on the goals and tasks and what they want to accomplish.

Members volunteered to develop draft Action Plans for each of the seven goals as follows:

- Goal B2 – Dave Morris, Donna DeWeerd, Sandra Smith, John Weber/Regina Cademarti
- Goal B3 – Donna DeWeerd, Michelle Alford-Williams
- Goal B4 – Dennis Kelleher, Paul Miller
- Goal B5 – Michelle Alford-Williams, Ann Ruth
- Goal B6 – Maria Nicolacoudis, Sandra Smith, John Weber/Regina Cademarti
- Goal B7 – Ernest Hamilton, Patty O’Sullivan, Donna Barras
- Goal C4 – Aiden Ely

The members agreed to submit their draft Action Plans to Jennifer Mitchell by August 18, 2006.

Public Comment: None

V. INFORMATION ITEM

Subject: FUTURE MEETINGS

Discussion: Ms. Emerzian advised the subcommittee members there would not be a meeting on August 10. After a short discussion, the members determined the next meeting would be on September 7, 2006.

Public Comment: None

ADJOURN

It was moved and seconded that the Education and Employment Subcommittee adjourn at 2:00 p.m. The motion was unanimously approved.

AGENDA ITEM II

DATE: October 4, 2006

☐ For Action
☒ **For Information**

TO: Members, Education and Employment Subcommittee

FROM: Janice Emerzian, Chair

SUBJECT: Executive Board Update

DISCUSSION:

Janice Emerzian, Chair, will report on issues discussed at the July 13, 2006 Executive Board Meeting, including the appointment of Ms. Pamela Hayes as the new Governor's Committee Vice Chair, the role of the subcommittee members relative to policy development, and expectations regarding subcommittee outcomes.

ATTACHMENT(S):

None

AGENDA ITEM III

DATE: October 4, 2006

☐ For Action

☒ **For Information**

TO: Members, Education and Employment Subcommittee

FROM: Janice Emerzian, Chair

SUBJECT: Role of Governor's Committee Vice Chair

DISCUSSION:

Discussion on the roles and responsibilities of the Governor's Committee Vice Chair in relation to the subcommittees.

ATTACHMENT(S):

None

AGENDA ITEM IV

DATE: October 4, 2006

☐ For Action
☒ **For Information**

TO: Members, Education and Employment Subcommittee

FROM: Janice Emerzian, Chair

SUBJECT: Discuss Subcommittee Work Plan Process

DISCUSSION:

Marcia Yamamoto, Staff Manager, will discuss the development and process of the Education and Employment subcommittee work plans, including the identification of potential partners and time required to complete an activity. Discussion will include the process of prioritizing the list of goal-related activities.

ATTACHMENT(S):

Sample Work Plan Template

SAMPLE - Education and Employment Subcommittee Work Plan

Goal B2 – Youth with disabilities have the resources and supports they need to complete their education and transition to employment that leads to economic self-sufficiency and independent living.

Actions/Tasks	Lead	Resources (e.g., staff, training, \$\$s)	Start/End Date	Status
B2a. Link with the Improving Transition Outcomes for Youth with Disabilities (ITOP) state planning efforts to coordinate activities.				
• Attend ITOP meetings		GC staff/members	As scheduled	
• Coordinate with CWIB staff at regular meetings/contacts		GC staff	monthly	
• Monitor State Board approval and adoption of the ITOP plan		GC staff	ongoing	
• Incorporate components of the plan into the Strategy work plan as appropriate, after State Board approval		GC subcommittees		Contingent upon approval of the ITOP plan by the State Board
• After approval, make recommendations to the State Board regarding implementation of activities		GC subcommittees		Contingent upon approval of the ITOP plan by the State Board
B2d. Outreach to foster youth, juvenile justice youth and limited English speaking youth populations with disabilities to ensure they are linked with the services and supports necessary to become self-sufficient.				
• Conduct targeted youth focus groups and conduct a literature review to determine the issues and service gaps.		GC members, staff & partners	9/06 -12/06	
• Prepare a report of findings and recommendations		GC staff	1/07-2/07	
• Make recommendations to appropriate agencies based upon findings		GC	3/07	

AGENDA ITEM V

DATE: October 4, 2006

☒ **For Action**
☐ For Information

TO: Members, Education and Employment Subcommittee

FROM: Janice Emerzian, Chair

SUBJECT: Review and Discuss Draft Work Plans

PROPOSED MOTION:

Approve work plans and priorities.

DISCUSSION:

All draft work plans will be presented to the full Subcommittee for a vote on which of the seven priority activities will be initially assigned to work groups to begin implementation activities. The number of work groups and priority activities to immediately begin work on will be determined during today's meeting.

ATTACHMENT(S):

None

AGENDA ITEM VI

DATE: October 4, 2006

☒ **For Action**
☐ For Information

TO: Members, Education and Employment Subcommittee

FROM: Janice Emerzian, Chair

SUBJECT: Set Next Meeting

PROPOSED MOTION:

Set next meeting date and format.

DISCUSSION:

Janice Emerzian, Chair and Paul K. Miller, Vice chair, will discuss the future meeting dates, locations and approaches.

ATTACHMENT(S):

None